

# DONOR RECRUITMENT EVENT VOLUNTEER

**ANTHONY  
NOLAN**

saving the lives  
of people with  
blood cancer

## Why you're important

Anthony Nolan saves the lives of people with blood cancer who need a stem cell (or bone marrow) transplant. Thanks to the remarkable donors on our register, our pioneering research and our passionate fundraisers, we give the chance of life to three people a day.

Unfortunately there are still people we can't help. That's why we need more donors – because the more people who join our register, the more lives we can save. Donor recruitment events are a great way of inspiring people to join, and we'd love you to give us a hand doing just that.

## What the role involves

We need your help on event day to set up the waiting area, welcome potential donors, hand out forms, answer basic questions and be on standby.

As a volunteer you'd be helping in some of these ways

- greeting people warmly - visitors can include members of the public, potential donors, Anthony Nolan staff and patients
- answering basic questions using your knowledge of Anthony Nolan and our procedures
- handing out leaflets and forms
- checking people's understanding of the process and commitment involved in registering
- dealing with issues that stop people registering, such as weight or age, with tact and confidence
- checking application forms to make sure people have answered questions fully and given their consent
- **labelling saliva kits and forms and help donors give their samples**
- **attending training events** and keep up to date with guidelines and best practice

## What skills and experience you need

You'll need to be:

- Warm, confident and friendly. Part of the role is making sure that potential donors feel relaxed and comfortable so you'll need to be a people person.

- Reliable and responsible. You will be representing Anthony Nolan to our potential donors and patients and its important we make a great impression
- Non-judgmental and diplomatic. Sometimes people are not able to join our register, maybe because of their weight or age, and you need to deal with these situations sensitively
- Flexible, punctual and willing to travel. Our recruitment events are held across quite a wide area so you need to be ready and willing to make your own way to events.
- Able to maintain strict confidentiality in relation to donors and patients
- You'll need to be over the age of 18 to take on this role

## **What you can expect from us**

### **Experiences**

Opportunities to interact with a variety of different communities in schools and sports clubs.

### **Support**

- You'll be provided with an induction to Anthony Nolan and your role.
- You will be supported in your role by your local Regional Register Development Manager (RRDM)

### **Expenses**

If you incur any expenses as part of your role (e.g. lunch and travel) we'll reimburse them in line with Anthony Nolan's expenses policy.

## **How much time it will take**

Our recruitment events are usually around half a day but how much time you give is up to you. It can be as much or as little time as you are able to give.

**We offer our volunteers an initial training session – this might be at an event or at a volunteer training day. We also offer volunteers an annual refresher training day.**

## **What next?**

If you're interested in the role please fill in our application form

If you are shortlisted we will ask you to an informal chat to talk about your skills and experience and learn more about the role.